

RepSpark Release 1.3: New Features

System Comprehensive

1. Every column on every page is searchable by clicking the column header.
 - Click the column header to sort by that column. If you click the header a second time, the entire list/report will sort by descending order. This feature is available for the “My RepSpark Orders” section, the “All Orders” section and all reports. There is an arrow icon to delineate which column is being searched.

Order Wizard

Header

1. “Do not preship” added to frequent comments.
2. May take 5% discount on merchandise if invoice is paid on time check box added.
3. When searching for a customer, you can type in customer name, DBA, code, etc. to find the account you are looking for. If you select code in the drop-down, the customer can be searched by code only.
4. Order type defaults to “In Season-At Once” with corresponding date parameters.

Selections

1. When selecting products by ATS, “Available + Next Delivery” option available.
 - Click the “Immediate & Next Available” selection box to see immediate inventory + only the next WIP date.
2. As product is selected from the ATS screen on the Selections page of the Order Wizard, a viewable cart is populated automatically. Clicking “Save and Continue” in the cart area moves directly to the “Lines” page.
 - This cart shows each item as it is added. In the window, the last item is displayed. Clicking on the window will display all items added to the cart thus far. Clicking the red X will delete the last item added. Clicking the “trashcan” icon will clear out the cart. You can also click “Save and Continue” directly from the ever-present cart so it is no longer necessary to scroll to the bottom of the page.
3. Reorder by Previous orders for that Customer tool. This tool is added as another option on the Selections Page of the Order Wizard. This tool is perfect for reorders and fill-ins.
 - Click the “Add By Recent Product for this Customer”
 - Select the Range for which you want product displayed. This will pull product from any order that was ENTERED within the date range selected.
 - Once the date is selected, click “Add.”
 - Users will be taken automatically to the lines page. This page will be populated with all the styles from orders entered in the date range selected.
 - Simply enter the quantity in the size buckets for each style contained in your reorder.
 - Last, click “Delete Zero Lines” to remove unwanted styles from the order. If not sure if all styles are included, you can view the styles to be deleted by clicking “Show Only Zero Lines” first.

Review/Validation

1. Ability to see all “Error Lines” order validation page. (See below-New Validation Panel)
2. New Validation Panel
 - Upon validation, all lines with errors will be displayed in red. Error-free lines will not be shown.
 - Valid Orders: If the order is valid, the words 'Order processed successfully' will be displayed if order was processed. If order was validated, the application will confirm the order was valid.
 - Total Validation Lines: Shows all validation whether an error or valid line. Click 'Details' to see entire order validation.
 - Lines with Errors: Shows all lines that have validation errors. To view these lines, click 'Details'. To make changes to these lines, click 'Edit' to be taken to the lines page. To delete these lines, click 'Delete.'
 - Lines with Zero Quantities: Shows all lines that have no quantities in the size buckets. To view these lines, click 'Details'. To make changes to these lines, click 'Edit' to be taken to the lines page. To delete these lines, click 'Delete.'..
 - Lines with Errors: Shows all lines that have validation errors. To view these lines, click 'Details'. To make changes/add product to these lines, click 'Edit' to be taken to the lines page. To delete these lines, click 'Delete.'
 - Header Errors: Displays errors in the Header such as invalid ship dates, terms, etc. To view the header errors, click 'Details'. To make changes to the header, click 'Edit'.
 - Split by Lines: To split an order by line, click on the 'Split by Line' button. The application will put all valid lines (lines where all sizes for the style line are available for the ship window selected) in the current order and will make a new order with a new order # for all invalid lines. The two new orders will be displayed in the 'My Orders' section. From here, the valid order can be submitted by clicking 'Process'. The invalid items on the new order will be given a new start ship date depending on your company's business rules.
 - Split by Size: To split an order by size, click on the 'Split by Size' button. The application will put all valid items in the current order and will make a new order with a new order # for all invalid items. This means style lines will be split for availability as well as styles. If you want a style to ship complete, do not split by size. The two new orders will be displayed as described above.
 - A new order can be created with the same Order Header or for the Same Customer by clicking the blue link.
3. The Review page lines have been streamlined with items and sizes greyed out for easier reading.
4. Printer-friendly version of Review PDF.
 - On the review page, click the “Print Order” link to display a printer friendly version and print directly from your Internet browser.

5. Can process (click 5. Process) directly from changed header or lines page without being transferred to Review page

My RepSpark Orders

1. “My RepSpark Orders” page
 - All Open orders will default to the top of the page no matter the date entered.
2. More streamlined “My RepSpark Orders” page-All icon actions are on the left-hand side as a drop down in the “Actions” column.
 - To revisit the steps in the Order Wizard, Copy an order, etc., simply hover over the actions column on the left side and click the icon or link pertaining to the action desired.
3. Customer details can be displayed by checking the box and clicking “Refresh List.”
4. The orders list can be exported by clicking the “Export” button at the bottom of the page.

All Orders

1. Credit hold indicator in “All Orders” better highlights orders on credit hold for both retailer and rep users.
2. Style Bookings Report in All Orders section that can be searched by Product Class, Style, Color, Style/Size and Style/Color/Size
 - In All Orders, the Style Bookings report can be run like it was in WebRep.
3. Capability to email all orders, invoices and reports directly from the “All Orders” section.
 - Simply enter the email of the desired recipient in the email field at the bottom of each page mentioned above.
 - Click the blue link to send the email.